

Career Connection



A UCS newsletter for Faculty

University Career Services

Division of Student Affairs UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL

January 2007

Marcia B. Harris, Director

UCS Outreach to Academic Departments

The staff at UCS is committed to providing UNC students with progressive services and resources to help them choose and prepare for their careers, learn job search skills, and find employment using the best practices of our profession. Strong working relationships with academic departments are a key element to UCS's success in preparing students to translate their academic experience to the world of work. In order to build and maintain these important relationships, UCS has assigned a career counselor as a liaison to each academic department. The liaison assigned to your department meets with a member of your faculty or staff each semester to provide an update on our services to your students as well as to gain insights into your students' career needs. The counselor assigned as liaison to your department works with your students, providing counseling and programs tailored to their career development and job search needs. It is important that our counseling staff remain current about academic programs in order to ensure that the information and services we provide to students is relevant to their needs. If a UCS counselor requests to meet with you, we would very much appreciate your willingness to give some time.

A Resource for Your Students: Academic Credit for Internships

Some employers will require that your students receive academic credit in order to participate in internships with their organization. It can sometimes seem like an intimidating task to set this up, but if your students are aware of the resources available to them, it will go smoother and take much less time.

Who to talk to:

Faculty Advisors/Academic Program Directors: This can be a professor that they have had or another member of their academic department. A few departments offer an internship course; others allow students to set up an independent study for the internship.

Director of Experiential Education: In a new role within the College of Arts & Sciences is Dr. Kenneth Janken. He is available to answer questions regarding the new experiential education requirement and is offering a course to help students receive academic credit for their internships. Specific information about this program can be found on the Office of Undergraduate Curricula website: <http://www.unc.edu/depts/uc/internshipfaq.html>.

University Career Services: Amanda Williams, the UCS Internship Coordinator, can work with students to help them decide which form of academic credit might work best for their individual situation. UCS is also offering 1- credit hour for internships that may fall outside of the categories listed above.

BRING US INTO YOUR CLASSROOM

Laura Lane is in the classroom with Freshman English students. She offers to English Teaching Fellows the option of conducting a Resume and Job Correspondence presentation in English 101 and 102 classes. Five Teaching Fellows took her up on this opportunity in Fall 2006 and included her presentations as part of the Professional Community Unit. Additionally, she conducted an Effective Interviewing workshop for one of the English 101 classes and Resumes and Job Correspondence for a Business English Class. Several Teaching Fellows consulted her on structuring the Professional Unit, career elements to include available resources in the Career Resource Room and career assessments for students. Bring us into your classroom. Please contact us at ucs@unc.edu

New and Emerging Occupations

This is an exciting time for students to enter new and emerging occupations. Liberal arts graduates may not be aware of some non-traditional use of their skills. Changing technology has resulted in the creation of job titles that most people will not recognize. Some examples of these opportunities are listed below.

<u>MAJOR/DISCIPLINE</u>	<u>JOB TITLES</u>
Anthropology	User interface designer, customer insight analyst, marketing ethnographer, resettlement coordinator, coordinator of refugee services
Education	Autism specialist, technology infusion specialist, adaptive physical education specialist
Linguistics	Voice developer, computational linguist, knowledge engineer, ontologist, acoustic database administrator
Biology	Hazard communications specialist, bioinformatics specialist
Chemistry	Creative fragrance specialist
Psychology/ Sociology	Highway safety research analyst, police psychologist, overseas adjudication specialist (asylum, refugee status), adult protective services coordinator (domestic violence), restorative justice coordinator, occupational health psychologist
Mathematics	Decision science analyst, financial engineering analyst, national security strategist
Computer science	Firewall analyst, privacy analyst, GIS analyst, data security engineer
Business administration	Corporate blogger, product evangelist, pay-per-click specialist, landing page optimization analyst, search engine analyst, naming specialist, competitive intelligence analyst, business intelligence analyst, disaster business plan specialist

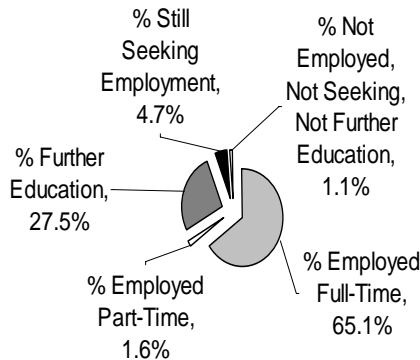
FIRST DESTINATION

University Career Services surveyed May 2006 bachelor's degree recipients from UNC-CH 6 months after graduation. Below is a sampling of some of the interesting job offers students accepted and some graduate/professional schools where they have enrolled.

<u>Title</u>	<u>Organization</u>
Domestic Violence Study in Mauritius Volunteer	US Student Fulbright Program Peace Corps
VISTA Volunteer	AmeriCorps
Emergency Medical Technician	Dallas Memorial Hospital
Research Intomologist	BASF
Actuarial Analyst	Watson Wyatt Worldwide
Assistant Buyer	Neiman Marcus
Business Analyst	McKinsey & Co.
Combat Engineer	U.S. Army
Financial Analyst	Charlotte Bobcats
Media Measurement & Program Assoc. Teacher	Nielsen Media Research Teach for America
Associate Scientist	GlaxoSmithKline
Litigation Project Assistant	Latham & Watkins
Software Development Engineer	Amazon.com
Wildland Firefighter	Bureau of Land Management
Constituent Liaison	U.S. House of Representatives
Fitness Program Specialist	SAS Institute
GIS Specialist	CDM
English Teacher	Yantai (China) University
Intelligence Analyst	Defense Intelligence Agency
Latin American Program Coordinator	Mandala Adoption Services
Art Production Coordinator	National Geographic
Associate	National Basketball Association
Associate Producer	CNN
Environmental Organizer	Green Corps
Investigative Producer/Researcher	WTVD-ABC 11 News
Reporting Assistant	The Wall Street Journal
Pediatric Nurse	Vanderbilt Children's Hospital
Public Affairs Fellow	Coro Foundation
Guest Researcher	University of Amsterdam

<u>Degree/Program</u>	<u>University</u>
Masters, Southern Studies	Univ. of Mississippi
Masters, Visual Culture Theory	New York University
Doctorate, Physical Therapy	Northwestern University
Doctor of Veterinary Medicine	Cornell University
MD	Harvard University
PhD, Cell and Molecular Medicine	Johns Hopkins University
Masters, Public Health	Ohio State University
Masters, English	University of Pennsylvania
Masters, Meteorology	University of Wisconsin
Masters, Organic Chemistry	University of Michigan
PhD, Classical Archaeology	Florida State University
Masters, Directing	National Academy of Film and Theatre
Masters, International Relations	Oxford University
Masters, Library Science	Manchester (England) Metro. University
Masters, Religious Studies	Princeton Theological Seminary
Masters	Institute of Marine Sciences-Australia
Masters, Environmental Management	Duke University
Masters, Health Policy & Admin.	Yale University
Masters, Arts Management	Carnegie Mellon University
Masters, Int'l Relations/Political Theory	London School of Econ.

First Destination of May 2006 Bachelor's Degree Recipients from UNC-Chapel Hill



CAROLINA CONNECTION IS NOT JUST FOR ALUMNI!

The UCS Carolina Connection is a web-accessible database designed to help Carolina students networking with UNC alumni and friends. **FRIENDS** include any UNC-CH faculty or staff interested in volunteering to assist Carolina students with their career exploration. The database (over 2000 people) allows students to search by various criteria, such as career field, employer, geographic area, or industry.

To participate, please go to our webpage <http://careers.unc.edu> and click on Carolina Connection at the bottom of the page.

Thank you for considering this opportunity to assist students in their career exploration process.

Student Referrals Encouraged!

As you talk with students who are unsure about choosing a major or career direction, or who need help preparing a resume or starting their search for an internship or a job, please refer them to UNIVERSITY CAREER SERVICES.

Encourage your students to:

- Visit the UCS website at <http://careers.unc.edu> AND REGISTER WITH UCS.
- Visit University Career Services on the 2nd floor of Hanes Hall
- Visit the UCS Resource Room, open Mon.-Fri. 8-5.
- Schedule an appointment with a UCS counselor via our online system on our website or by calling 962-6507.
- Pick up a UCS program schedule each semester.
- Attend UCS career fairs, workshops, panels and networking nights.
- Develop a resume using Optimal Resume available on the UCS website.

You are also encouraged to visit our website and our state-of-the-art facility on the 2nd floor of Hanes Hall. Help to spread the word to your students about the UCS services available to them. We hope to see you and your students soon!

SCHEDULE OF EVENTS

***USING UCS FOR YOUR INTERNSHIP SEARCH:** Learn how to find an internship, search the UCS online database, and decide which internship is best for you.

Tues.	Jan.	30	3:30	239B Hanes Hall
Mon.	Feb.	12	4:00	239B Hanes Hall
Wed.	Feb.	28	5:00	239B Hanes Hall
Thurs.	Mar.	22	3:00	239B Hanes Hall

USING UCS FOR YOUR SENIOR JOB SEARCH: (including how to schedule an on campus interview). Learn how UCS can assist you in your job search, including how to search for job leads, search alumni and employer databases, and more.

Wed.	Feb.	14	3:00	239B Hanes Hall
Wed.	Feb.	28	3:30	239B Hanes Hall

***USING UCS TO PREPARE FOR THE INTERVIEW:** Learn how to interview effectively.

Mon.	Jan.	22	4:00	239B Hanes Hall
Thurs.	Feb.	15	3:30	239B Hanes Hall
Wed.	Mar.	21	4:30	239B Hanes Hall

***WRITING RESUMES & JOB SEARCH CORRESPONDENCE:** Learn how to construct a professional resume and write cover letters and business correspondence.

Mon.	Feb.	12	3:00	239B Hanes Hall
Tues.	Mar.	06	3:30	239B Hanes Hall
Mon.	Mar.	26	3:30	239B Hanes Hall

***RESUME MARATHON:** Bring a resume to be critiqued by a UCS counselor. 239B Hanes Hall (**Sponsor: Norfolk Southern**)

Mon.	Jan.	22	10:00am – 2:00pm
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***MOCK INTERVIEW DAY:** Improve your interview skills. Participate in a videotaped practice interview with a UCS counselor and employer. Call 962-7994 to sign up. As a preliminary to your mock interview sign up on our website for a session using InterviewStream, our self directed practice interview system. (**Sponsor: Vanguard**)

Tues.	Jan.	30	9:00am – 4:00pm
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TEACHING ENGLISH ABROAD: Are you interested in teaching English as a foreign language and experiencing another culture? Hear panelists who have taught English abroad and know the requisite certifications and training.

(Co-Sponsor: S.W.I.N.G.)

Mon.	Jan.	22	6:00pm	3411 Student Union
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***PREPARING FOR YOUR GRADUATE SCHOOL APPLICATION:** Learn when to apply for graduate and professional programs, whom to ask for recommendations, which tests to take for admission and more.

Tues.	Jan.	23	3:30	239B Hanes Hall
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STILL LOOKING? Exhausted your resources? Looking but not finding? Explore alternative job search options, networking, information interviews, cold-calling, and other creative techniques.

Thurs.	Apr.	19	4:00	239B Hanes Hall
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BIG CITY MEET AND GREET: Bound for the big city? Meet other Carolina students who are moving to a large metropolitan area in Summer '07 for career-related reasons. Meet potential roommates, someone to share a U-Haul with, or Tar Heels to go out on the town! If you are moving to Atlanta, DC, New York, Boston, Chicago, or Los Angeles and are interested in meeting others doing the same, RSVP to <http://careers.unc.edu/events/register.html> to attend.

Wed.	Apr.	18	4:00	239B Hanes Hall
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HOW TO GET A JOB WITH THE FEDERAL GOVERNMENT: The largest employer in the nation, the Federal Government, projects a high volume of openings. Only one in six federal employees works in Washington, D.C. Opportunities: public affairs, scientists, patent examiners, economists and more. Many jobs open to any major.

Wed.	Jan.	24	5:00	239B Hanes Hall
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PREPARING TO APPLY AND INTERVIEW FOR TEACH FOR AMERICA

Wed.	Feb.	07	3:00	239B Hanes Hall
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OPPORTUNITIES FOR SUMMER WORK ABROAD: Learn about excellent international summer opportunities and how to secure funding to finance them.

(Co-Sponsor: S.W.I.N.G)

Thurs.	Feb.	15	6:00pm	239B Hanes Hall
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TEACHING OPTIONS FOR NON-EDUCATION MAJORS: Hear information on teaching options for students who are not certified teachers.

Mon.	Feb.	26	3:30	239B Hanes Hall
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***NOTHING BUT NET (WORKING)!! EFFECTIVE NETWORKING STRATEGIES FOR TODAY'S JOB MARKET:** There is more to a job or internship search than posting your resume and responding to job ads. Find out what you need to know about networking--what it is, productive techniques, and the results. Wouldn't you rather be networking than not working?

Tues.	Feb.	27	3:30	239B Hanes Hall
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***TRANSITION FROM COLLEGE TO CAREER:** Learn from a panel of employers, UNC alumni, and a career services counselor what you can expect during your first year on the job.

Tues.	Mar.	20	4:00	239B Hanes Hall
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TAKING TIME OFF: OPTIONS FOR SENIORS AFTER GRADUATION: Are you not looking for a "real job" yet, or planning to take time off before grad school? Learn about possibilities such as: teaching English abroad, residential treatment camps, jobs at a ski resort, study abroad, Peace Corps, legal research positions, and more.

Wed.	Mar.	21	3:00	239B Hanes Hall
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***SPECIAL PRESENTATION: Kwame Jackson: UNC Alum, Harvard MBA, star of the hit TV series "The Apprentice". Hear Mr. Jackson address "Strategies for Postgraduate Success".**

Thurs.	Mar.	22	7:00pm	111 Carroll Hall
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(Reserved seats for students who are in the process of completing the Career Development Certificate (CDC). Open to others on a first come first serve basis.) Enroll in the CDC program at <http://careers.unc.edu/certificate.html>

(Sponsor: Philip Morris USA)

JUST FOR JUNIORS: GETTING READY FOR SENIOR YEAR: Get a jump on your senior year job search.

Wed.	Apr.	11	4:00	239B Hanes Hall
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HOW TO PREPARE FOR YOUR INTERNATIONAL INTERNSHIP: This workshop is for students who have secured an internship abroad for the summer. The session will give you tips on safety, insurance, and preparing for the inevitable culture shock. Please register in advance for the workshop at <http://careers.unc.edu/events/register.html>.

Thurs.	Apr.	12	4:00	239B Hanes Hall
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(Co-Sponsors: Study Abroad & S.W.I.N.G.)

SCHEDULE OF EVENTS (cont.)

***SCHOOL OF EDUCATION MOCK INTERVIEW DAY:** Seniors in the School of Education: improve your interview skills and prepare for the Education Job Fair. Local principals and others with hiring authority will conduct practice interviews. Call 962-6622 to sign up.

Mon. Mar. 26 4:00pm -8:00pm Hanes Hall

***Career Clinic: Using the Strong Interest Inventory to Help You Decide on a Major and Career:** **Step 1:** Take the Strong Interest Inventory on your own time at <http://careers.unc.edu/undecided/strong.html>
Step 2: Attend this workshop to have your Strong Interest Inventory results interpreted and start making decisions about your major and career. Sign up at http://careers.unc.edu/career_explore.html or call 962-6507. Workshop dates are listed online and are offered alternately each week on either Monday or Tuesday at 4pm in 239A Hanes Hall

CAREER PANELS

Hear professionals discuss opportunities in these career areas. Business casual attire recommended. **All Panels 239B Hanes Hall.**

1-2 Year Public Service Careers

Thurs. Jan. 25 4:00pm

International Careers

Wed. Jan. 31 5:00pm

Sales Careers

Tues. Feb. 06 5:00 pm

Sports Careers

Tues. Feb. 13 5:00pm

Women in Financial Services (Co-Sponsor: Women's Center)

Tues. Feb. 20 4:00pm

Careers Working with College Students

Thurs. Mar. 01 5:00pm

NETWORKING NIGHTS

Meet with local working professionals in an informal environment to make contacts and learn about careers. Refreshments will be served. Business casual attire recommended. RSVP <http://careers.unc.edu/events/register.html>.

Social Services/Non-Profit/ Corporate Social Responsibility

Thurs. Jan. 25 5:30-7:00 239B Hanes Hall

Communications Careers

Thurs. Feb. 08 5:30-7:00 239B Hanes Hall

Environmental Careers

Thurs. Feb. 22 5:30-7:00 239B Hanes Hall

CAREER FAIRS

Professional attire recommended for seniors & graduate students; professional attire or business casual for underclass students.

Internship Fair

Wed. Jan. 24 Great Hall 1:00pm - 4:30pm

UCS/New York Recruiting Alliance

Mon. Feb. 26 New York City (resume drop 1/17/07)

Spring Job Fair

Wed. Mar. 28 Great Hall 1:00pm - 4:30pm

Education Job Fair

Wed. Apr. 11 Carmichael Aud. 9:00am - 12:00pm

REFERENCE FILE SERVICE

University Career Services allows UNC-Chapel Hill students completing a degree from UNC-Chapel Hill as well as alumni who have received a degree from UNC-Chapel Hill to establish a Reference File. A reference file may be used in applying for admission to graduate/professional school, scholarships and other academic programs, or for positions in education, college teaching, library science, social work, health sciences, public history, public administration, and city and regional planning. Learn more about how the [Reference File Service](#) assists students. [Review some tips on how to write a letter of recommendation.](#)

Part-time Job Posting Service

If you have a full-time or part-time job or internship that might be filled by a UNC student or recent graduate, UCS encourages you to use our free job-posting service. You may post your position on our website at <http://careers.unc.edu/employers/post.html>. Please let us know if you have any difficulty.

UCS DIRECTOR AND COUNSELING STAFF

Ms. Marcia Harris	Director
Mr. Timothy Stiles	Associate Director, Business
Ms. Vicki Lotz	Associate Director, Liberal Arts
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Ms. Suzanne Harbour	Career Exploration
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Ms. Sharon Jones	Math/Tech., Educ., College Teaching & Info/Lib. Science
Ms. Laura Lane	Communication Studies, English and Journalism
Ms. Emily Strader	Arts & Student Employment
Ms. Vergie Taylor	Career Planning
Ms. Amanda Williams	Internship Coordinator

University Career Services

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