

FOUR-YEAR CAREER SUCCESS PLAN

1ST YEAR

- Get acclimated to UNC. Familiarize yourself with campus, academic advising and your academic dept.
- Create your Careerolina account to stay informed about all of our services, events, and workshops.
- Get to know your professors. Visit office hours, stay late after class.
- Meet with a UCS career counselor to discuss your career goals.
- Attend UCS workshops, fairs, panels, and meet-ups.
- Think about how you would like your resume to look by the time you graduate. What types of skills and experiences do you want to obtain over the next 4 years?
- *During the summer:*
- Develop your professional skills, explore possible careers, and build your network.
- Part-time jobs and volunteer opportunities should be a part of your summer experience. Though any type of job can be beneficial, professional, related experiences will help you test career options and build your resume.

SOPHOMORE YEAR

- Update your Careerolina account.
- Talk to professors, family, friends, alumni, and professionals about fields that may interest you.
- Build your experience by getting involved with student organizations.
- Enroll in UCS' EDUC 13, Career Exploration for help in planning your career and in choosing a major.
- Use UCS' OptimalResume to write a professional resume and post it on Careerolina as you seek internships.
- Meet with a UCS counselor to learn about opportunities that interest you.
- Attend the UCS Spring Job/Internship Expo.
- *During the summer:*
- Continue to obtain professional experience through part-time jobs, internships, and volunteer opportunities.
- Conduct informational interviews with professionals in different fields to learn about career options.

JUNIOR YEAR

- Update your Careerolina account including your resume.
- Pursue leadership positions on campus through student government, clubs/organizations, fraternities and sororities, etc.
- Attend UCS career panels, meet-ups, employer info sessions, and career fairs to learn about various employers and career fields.
- If considering graduate school, begin exploring programs, application deadlines, and requirements.
- Conduct an informational interview with professionals to learn about career fields.
- Practice your interviewing skills with a UCS counselor or employer.
- Register for EDUC 132, Career Planning and Job Searching.
- *During the summer:*
- Complete a career-related internship. Many summer internships often lead to full-time job offers.
- Make connections with professionals in various levels and depts at your place of summer employment.

SENIOR YEAR

- Update your Careerolina account.
- Participate in a mock interview with a UCS counselor.
- Attend UCS career panels, meet-ups, employer info sessions, and career fairs to learn about various employers and career fields.
- Start researching job opportunities early.
- Many employers begin recruiting as soon as the semester begins.
- Monitor application and on-campus interview deadlines of positions posted in Careerolina.
- Apply to as many positions as interest you.
- Plan your interview attire in advance.

UNIVERSITY CAREER SERVICES

The Wendy P. and Dean E. Painter Jr. Career Center

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