**Carolina Career Readiness Certificate Addtional Information**

University Career Services

**Who**

All undergraduate students at UNC interested in enhancing their personal and professional development skills are eligible to participate in the **UCS Carolina Career Readiness Certificate.** This Certificate leverages and operationalizes the [UCS Four Steps to Career Success Model](https://careers.unc.edu/students/four-steps-career-success). This Certificate is primarily for students who are looking for work experiences related to their academic major or career goal. This includes, but is not limited to, sophomore and junior students pursuing Liberal Arts and Interdisciplinary majors, international students, master's, doctoral, and PhD students (except MBA, Law or Dental).

***Note:*** *Certificate requirements can be completed in one semester. However, additional time can be approved up to three semesters if necessary.*

**What**

On a completely voluntary basis, undergraduate students will have the opportunity to receive a UCS Career Readiness Certificate that certifies having completed the requirements for being NACE Career Ready and prepared to clearly articulate their value proposition and employability to employers.

**Where**

The majority of workshops and events are offered through University Career Services, and will be virtual and in-person. Please check [Handshake](https://careers.unc.edu/students/resources/handshake) for event details.

**Why**

While the Carolina Career Readiness Certificate is open to all undergraduate students at UNC, it is especially beneficial for students in interdisciplinary and liberal arts majors. We find that these students are typically challenged to clearly communicate their transferrable skills and academic learning outcomes in ways that resonate with recruiters seeking to fill in-demand jobs and internships. The Carolina Career Readiness Certificate provides a means for students in those majors to be competitive for the in-demand jobs in North Carolina and beyond, position themselves for a future internship, full-time job opportunity, startup venture, or graduate school.

**How**

**Tracking:**

Students participating in the Carolina Career Readiness Certificate activities are personally responsible for tracking their own progress. University Career Services will use Handshake, Heel Life, and other tools to facilitate assignment completions so it is important that participants log into events using their UNC credentials in order for attendance to be tracked, and for assignments to be submitted.

**Note:** Upon application to receive the Carolina Career Readiness Certificate, your participation and completion of required assignments is checked based on electronic attendance and submission records. Misrepresenting your participation in this credential program may result in a violation of the University Honor Code. For any questions about these requirements, please contact Kelsey Durham, [Kelsey.Durham@unc.edu](mailto:kelsey.durham@unc.edu).

**University Honor Code**

It shall be the responsibility of every student at the University of North Carolina at Chapel Hill to obey and support the enforcement of the [Honor Code](https://studentconduct.unc.edu/sites/studentconduct.unc.edu/files/documents/Instrument.pdf). The Honor Code prohibits lying, cheating, or stealing when these actions involve academic processes or university, student, or academic personnel acting in an official capacity.